

# SCHOLARSHIP APPLICATION

University of Delaware  
Division of Professional & Continuing Studies  
ACCESS Center  
501 S. College Avenue  
Newark, DE 19716



## INSTRUCTIONS

**To be considered for a scholarship, please submit the following information:**

- The completed application
- A copy of pages 1 and 2 of your most recent federal tax form 1040. Individuals who are currently unemployed, please provide documentation that confirms your current employment status.
- For those who have previously attended a college or university other than the University of Delaware, please provide copies of your unofficial transcripts.
- For those who have never attended college **and** have graduated from high school within the last five years, please provide an unofficial copy of your high school record.

*The application and required documentation must be received by the established due date (see [www.pcs.udel.edu/tuition-assistance](http://www.pcs.udel.edu/tuition-assistance)). Applications will not be considered without the required documentation. If funding is still available, late applications will be considered up to the start of the program/academic term.*

**Applications and required documentation may be submitted via mail, fax, or email:**

Michelle Parnell, ACCESS Center, 501 S. College Ave., Newark, DE 19716  
Email: [mparnell@udel.edu](mailto:mparnell@udel.edu)  
Fax: 302-831-2789

## ELIGIBILITY

- Individual is intending to take courses through Professional & Continuing Studies toward a University of Delaware degree program, post-baccalaureate non-degree credit program, or as part of a non-credit professional development certificate program.
- Individual has substantial verified financial need, traditionally less than \$30,000 for a family, or \$15,000 for an individual.
- Individual is considered independent for tax purposes (not being claimed by someone else on income taxes).
- Individual is in good academic standing.
- Individuals with third-party funding, such as through the Delaware Department of Labor, employee tuition benefits, or employer reimbursement are not eligible for the scholarship.
- Individuals are only eligible to be awarded the scholarship one time.

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## APPLICANT INFORMATION

Full name: \_\_\_\_\_

Street address: \_\_\_\_\_

City / State / Zip Code: \_\_\_\_\_

U.S. Citizen or Permanent Resident:      Yes      No

Email Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Marital Status: \_\_\_\_\_

Currently Employed:      Yes      No

Please indicate if employed part time or full time:      Part Time      Full Time

Employer Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

## SPOUSE INFORMATION (IF APPLICABLE):

Currently Employed:      Yes      No

Please indicate if employed part time or full time:      Part Time      Full Time

Employer Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

## FINANCIAL INFORMATION

Total taxable income for previous year: \$ \_\_\_\_\_

Estimated total taxable income for current year: \$ \_\_\_\_\_

Total number of household dependents: \_\_\_\_\_      Number of dependent children: \_\_\_\_\_

**APPLICANT'S EDUCATIONAL BACKGROUND:**

UDSIS # (if you have one, please include your 5-digit or 9-digit UDID number): \_\_\_\_\_

High School: \_\_\_\_\_

College: \_\_\_\_\_

What is the UD course or program you're interested in pursuing: \_\_\_\_\_

Specify term in which this course or program is scheduled:

Fall      Winter      Spring      Summer

Other (i.e. start date of noncredit certificate program) : \_\_\_\_\_

**1. Please tell about your goals for starting or continuing your education.**

**2. Please describe your need for tuition assistance including any special circumstances such as income loss due to unemployment or special expenses.**

**SIGNATURE**

***By submitting this application, I confirm that the information I am providing is accurate and true; and I am aware that some scholarship recipient information may be shared with scholarship donors.***

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Updated 07/06/2017 nrz